



2073 N Center Street
Elkins, AR 72727
479-789-0880

Event Contract

**\$75 an hour - minimum of 2 hours and Party Packages begin at \$200 for 1.5 hours.
Please see our Party Option Handout for additional details.
(\$50.00 deposit required and all fees are non-refundable)**

General Information

Contact Name: _____ Date: _____
Last First

Address: _____

City State Zip Code

Phone Number: _____ Email: _____

Event Information

Type of Event: Facility Rental Birthday Party Other

Event Date: _____ Time of Event: From: _____ To: _____

Number of Children: _____ Number of Adults: _____

Event's Star: _____ Age: _____ Gender: _____

Theme: _____ Provided by: Contact Balance Dance

Food: _____ Provided by: Contact Balance Dance

Liability Waiver

I agree to assume full risk and to waive, relinquish, and release all claims that participants or I may have against Balance Dance. This release includes employees from any such claims resulting in injuries, damage, or loss sustained on personal medical insurance and the participants in this event. I understand that I am responsible for all personal insurance and the participant's family must cover any medical cost incurred. Injured parties will be taken to Washington Regional Hospital in Fayetteville, Arkansas. I also understand that every precaution is taken to protect the safety of each participant. I agree to emergency treatment by a physician or hospital in the event that I cannot be reached. I also agree to assume responsibility for any guests left in my care as their acting legal guardian.



Balance Dance Policies for Special Events

- All parents or legal guardians must complete a guest waiver upon arrival. If the parent or legal guardian will not be present, a guest waiver must be completed prior to the event.
- Damages incurred to Balance Dance property will result in charges based upon the value of the damaged item(s).
- Cancellation of your event without rescheduling will result in the loss of your deposit.
- In order to reserve your time, date, and space a \$50 non-refundable deposit must be paid within 7 days of scheduling your event. The deposit will be applied to your final bill.
- Final charges must be paid at least 2 days before your scheduled event.
- Participants are asked to remove shoes before entering the studio rooms.
- Peanut products are NOT permitted.
- Birthday Party Guests will include all siblings & children under the age of 18, and will exclude the Birthday Child(ren). We ask that the total number of guests (children and adults) is limited to 30 people with a maximum of 20 children (due to class size).
- Each party is allowed 30 minutes to set-up prior to the scheduled party time. Please come prepared to have ALL set-up done within this time including: decorating, food, games, activities, and anything else. Our event staff member is there to assist you, and if you would like for us to do it for you there is the option of paying for "add-ons".
- Due to time constraints, we will allow a 15 minute grace period after your scheduled end time. Any event that exceeds the grace period will incur additional charges.

I have read and understand the liability waiver and Balance Dance's policies for special events. I agree to abide by these rules, regulations, and any safety instructions given by the Balance Dance staff.

Contact Signature: _____

Date: ___/___/___

Staff Signature: _____

Date: ___/___/___